

## EXPLANATION OF COSTS AND FEES

**Application Fee.** A non-refundable application fee must accompany each application for admission. Application materials received without the fee will not be processed.

**Books.** The cost of books and school supplies varies depending upon the course of study, subject, and the number of hours attempted. Students are provided information on required textbooks and must purchase them from the supplier of their choice.

**Conditional Fees.** Fees designated as conditional are payable only if applicable to the individual student.

**Dormitory Fees.** A deposit is required to reserve space in the dorm and is payable upon application to reside on campus. The fee is non-refundable except in instances when residence in campus housing is denied by the College or the applicant elects not to enroll and/or chooses not to move into campus housing. See the Campus Housing Policy for more information.

*The room charge covers only the official days the dorms are open. Mid-semester breaks, Christmas, and summer are not "official" days; therefore, it is the responsibility of the student to arrange for housing during times the dorm is closed. The housing fee is non-refundable once a student moves into campus housing. The key deposit is non-refundable and additional charges apply if key is lost or not returned to the College.*

Room rates are the same per student for single or double occupancy. Depending on the number of resident students and the need for double occupancy, students may be required to share rooms.

**Housing for Married Students.** The College does not offer housing for married students and their families. Married students who wish to move their families to the Dunn area should contact the Dunn Area Chamber of Commerce, local real estate agencies, and check classified ads in the Daily Record ([www. mydailyrecord.com](http://www.mydailyrecord.com)) to secure rental housing or purchase a home.

**Late Registration.** Continuing students who register after the scheduled pre-registration dates each semester will be charged a late fee.

**Lock and Key Fees.** A non-refundable deposit is required each semester for issuance of keys to campus housing. If the key is lost or not returned to the college when the student graduates or otherwise leaves the college, the cost of replacing locks (including parts and labor) will be charged to the student. See the Campus Housing Policy for more information.

**Matriculation Fee.** A matriculation fee per credit hour to a maximum of 12 credit hours is charged per semester for each student. Online students pay matriculation fees to maintain the course site.

*The matriculation fee covers these services: mailbox, parking, class dues, Student Center, access to the Library, SGA membership, yearbook, testing fee, computer labs, and technology; for online students, matriculation fee covers technology costs for providing online courses through Populi web-based software.*

**Payment.** Payments on student accounts must be submitted to the Business Office by the specified deadlines in order to remain in good standing with the College. Student accounts in arrears for 60 days are referred to a collection agency to procure payment.

Students whose accounts are not up to date will not receive semester grades and cannot register for subsequent semesters or request official transcripts until accounts are cleared.

**Tuition.** Tuition fees cover the cost of courses taken by the student. The fee schedule supplies tuition costs for 12 credit hours (four courses). Additional courses will increase these costs by the designated fee for each three-credit-hour course exceeding the 12 credit hours covered in the schedule.